

**AMERICA'S
"WILD RIVERS COAST"
HOME AND LEISURE SHOW**

EVENT CENTER ON THE BEACH/CURRY COUNTY FAIRGROUNDS

29392 ELLENSBURG AVE., GOLD BEACH, OREGON 97444

541-247-4541 FAX 541-247-4542

www.eventcenteronthebeach.com

SEPTEMBER 22-23, 2007



SOUTHWESTERN
Oregon Community College

VENDOR PACKET

INCLUDES

- 1. VENDOR INFORMATION**
- 2. VENDOR AGREEMENT**
- 3. VENDOR SCHEDULE**
- 4. FLOOR PLAN DOCIA/SHOWCASE/COURTYARD**

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Vendor Information

Show Site:

Event Center on the Beach/Curry County Fairgrounds
29392 Ellensburg Avenue
Gold Beach, OR 97444

FAX

541-247-4541
541-247-4542
e-mail: curryfair@harborside.com
web site: www.eventcenteronthebeach.com

Show Hours:

September 21, Friday	Move-in:	8:00 am-7:00 pm
September 22, Saturday	Move-in	8:00am-10:00 am
	Event:	10:00 am-7:00 pm
September 23, Sunday:	Event:	11:00 am-4:00 pm
	Move out:	5:00 pm-8:00 pm (Please do not break down prior to show closing)

Exhibit Booths:

Each decorated exhibit booth will consist of cloth drape, 3' or 8' high side panels and 8' high back walls. No food or beverage can be served or sold to the general public in exhibit booths without prior consent. The Event Center management asks that no nails, screws, staples, glue etc. be used on walls, floors or posts. Displays or signs must be contained within the exhibit space without projections. Booth prices range from \$150.00 to \$300.00 depending on size. Included in booth price are: one skirted table, two chairs, and up to 500 watts of power. Any additional equipment or power can be purchased through the Event Center. **The theme is "Wild Rivers Coast" – Living the Good Life**". The Exhibitor with the best judged booth of the show for the show will be provided a 10' x 10' booth for the 2007 show.

The Event Center is a "**No Smoking**" complex. We ask everyone to comply with this policy.

Finance Policy:

Cash and Checks are accepted. Payment by either method is to be made prior to booth being constructed.

Exhibitor Badges:

All booth personnel must wear an exhibitor badge. Please return the enclosed badge order form with booth package registration. All booth personnel must have an exhibitor badge.

Security:

Show management secures the exhibit area nightly, but final responsibility for displays rest with the Exhibitor. Show management will monitor the exhibit areas from opening the building to the locking down after the event closes for the day.

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VENDOR AGREEMENT

COMPANY: _____

CONTACT PERSON: _____

Phone: (____) _____

Email address: _____

ADDRESS _____

CITY/STATE: _____ ZIP: _____

DESCRIPTION OF EXHIBIT:

Vendor Booths

10' x 10' _____ (\$150) 10' x 20' _____ (\$275) Courtyard 20' x 20' _____ (\$300)

Parking Lot: Call for price

Non-Profit 10' x 10' _____ (\$50)

A 50 % deposit per exhibit space is due by Aug. 15, 2007. The balance is due by Sep 15, 2007. The booth price will be reduced 10% if total payment is received prior to August 15, 2007. For repeat vendors, you may also deduct an additional 10% if it is sent in by August 15, 2007. Final booth choices are subject to show management approval.

BOOTH CHOICES:

1ST _____ 2ND _____ 3RD _____

Total Rental Cost \$ _____

Amount Enclosed \$ _____

Balance Due \$ _____

The undersigned has read and agrees to all the terms set forth above and the Terms and Conditions section of the event information.

Signature of Authorized Representative

Date

Submit To: Event Center on the Beach/Curry County Fairgrounds
 "Wild River Coast" Home and Leisure Show
 29392 Ellensburg Avenue
 Gold Beach, OR 97444

Terms and Conditions

BOOTH AND VENDOR RULES:

Each exhibit booth will consist of 8' high back wall and 3' or 8' high side dividers, 500 watts-110 volt electrical service, skirted table, and two chairs. Additional equipment and services are available on a rental basis from Event Center. Additional equipment/power needs to be supplied by EXHIBITOR to Event Center five days prior to show set-up.

All exhibit booth set ups must be completed by 7:00 pm on designated set up day unless prior arrangement is made with Show Management. Exhibitor set up will take place September 21, 2007. **The theme is "Wild River Coast" – Living the Good Life"**. No exhibit will be dismantled in any way prior to 4:00 pm closing time on Sunday.

All exhibits should have an attendant during show hours. Two EXHIBITOR Badges will be issued per 10' x 10' EXHIBIT BOOTH. EXHIBITORS and attendants with badges will be allowed inside the building one hour prior to start of show each day in the Exhibit Hall and up to one hour after show closing each day. Displays shall be contained within the exhibit space without projections that could disturb other EXHIBITORS or hinder flow of traffic.

EXHIBITOR signing this agreement shall not sublet any part of the space without prior written approval of Show Management.

Use of Public Address Systems and other sound amplification must have prior approval and arrangement with Show Management.

The Event Center reserves the right to refuse any applicant for space deemed inappropriate for the show.

Exhibit space cancellation notice submitted to Event Center prior to September 1, 2007 to receive a full refund. Cancellation notice received by September 15, 2007 will be entitled to a 50% refund. Cancellations received after September 16, 2007 will receive no refund and said booth space will revert back to Event Center.

LIABILITY AND LAWFUL OPERATION

Event Center will assume no responsibility for damaged, lost or stolen property. Insurance of EXHIBITOR'S property is the responsibility of the EXHIBITOR. Security will be provided each day of the show and building will be locked and secured at the end of each day.

Electricity and use of flammable materials must conform to all local regulations. Firearms and other weaponry are not allowed. No gasoline engines will be allowed to operate inside the buildings.

EXHIBITOR shall comply with all federal, state and municipal laws and administrative rules, including but not limited to those relating to licenses and permits, ordinances and regulations applicable to the exhibit.

INDEMNIFICATION

Any damage to premises is the responsibility of the EXHIBITOR causing the damage. Any restitution for such damage remains EXHIBITOR'S responsibility. EXHIBITOR agrees to hold Event Center free and harmless of any liability, injury or damage to persons or property that may arise out of the use of the premises by the EXHIBITOR pursuant to this agreement. EXHIBITOR agrees to hold harmless and indemnify Event Center against all actions, liabilities, damages, losses, expenses, debts, taxes, fees, charges, assessments and other claims which may be caused by, arise out of, or are in any way associated with or contributed to directly or indirectly, by any act, omission, negligence, fault, or violation of any law or regulation by the EXHIBITOR or any of the EXHIBITOR'S officers, employees, agents, independent contractors, volunteers, guest, or visitors including but not limited to the costs of investigating, processing, litigating, or settling any such claim and Event Center's reasonable attorney fee.

Any matters not herein provided for shall be at the discretion of Event Center. This agreement shall be governed by the laws of the State of Oregon. If any action is brought with respect to this contract, it shall be brought in the courts of Curry County, State of Oregon.

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NON-PROFIT ORGANIZATION VENDOR AGREEMENT

ORGANIZATION: _____

CONTACT PERSON: _____

Phone: (____) _____

ADDRESS _____

CITY/STATE: _____ **ZIP:** _____

DESCRIPTION OF EXHIBIT:

EXHIBIT SIZE: _____

A deposit of \$37.50 per exhibit space is due with the return of the Exhibitor Agreement. Final payment due on September 15, 2007. Total cost for qualifying non-profit (501-3c) booths space is \$75.00. Booths will be assigned by Event Center.

Signature of Authorized Representative Date

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Wild River Coast Home and Leisure Show
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Gold Beach, OR 97444

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Friday September 21

EXHIBIT SETUP: 8:00 am - 7:00pm
Location: Docia, Showcase, Courtyard

Saturday, September 22

FINAL TOUCHES: 8:00 am – 9:30 am
Location: Docia, Showcase, Courtyard

SHOW HOURS: 1:00pm - 8:00pm
Location: Docia, Showcase, Courtyard

Sunday, September 23

SHOW HOURS: 11:00 am - 4:00pm
Location: Docia, Showcase, Courtyard

EXHIBITER MOVE-OUT: 4:00 pm -8:00 pm